



Host (on behalf of ASD):



ADS is the Premier Trade Organisation for companies in the UK Aerospace, Defence, Security and Space Sectors.

How you can help shape the future direction of S1000D

Name of presenter: **Sierra Fisher**
Rank/title of presenter: **Lead, Supplier Data Engineering & Systems**
Company/organization: **The Boeing Company**

Name of presenter: **Paul Conn**
Rank/title of presenter: **Director, Electronic Data Standards**
Company/organization: **ATA e-Business Program**

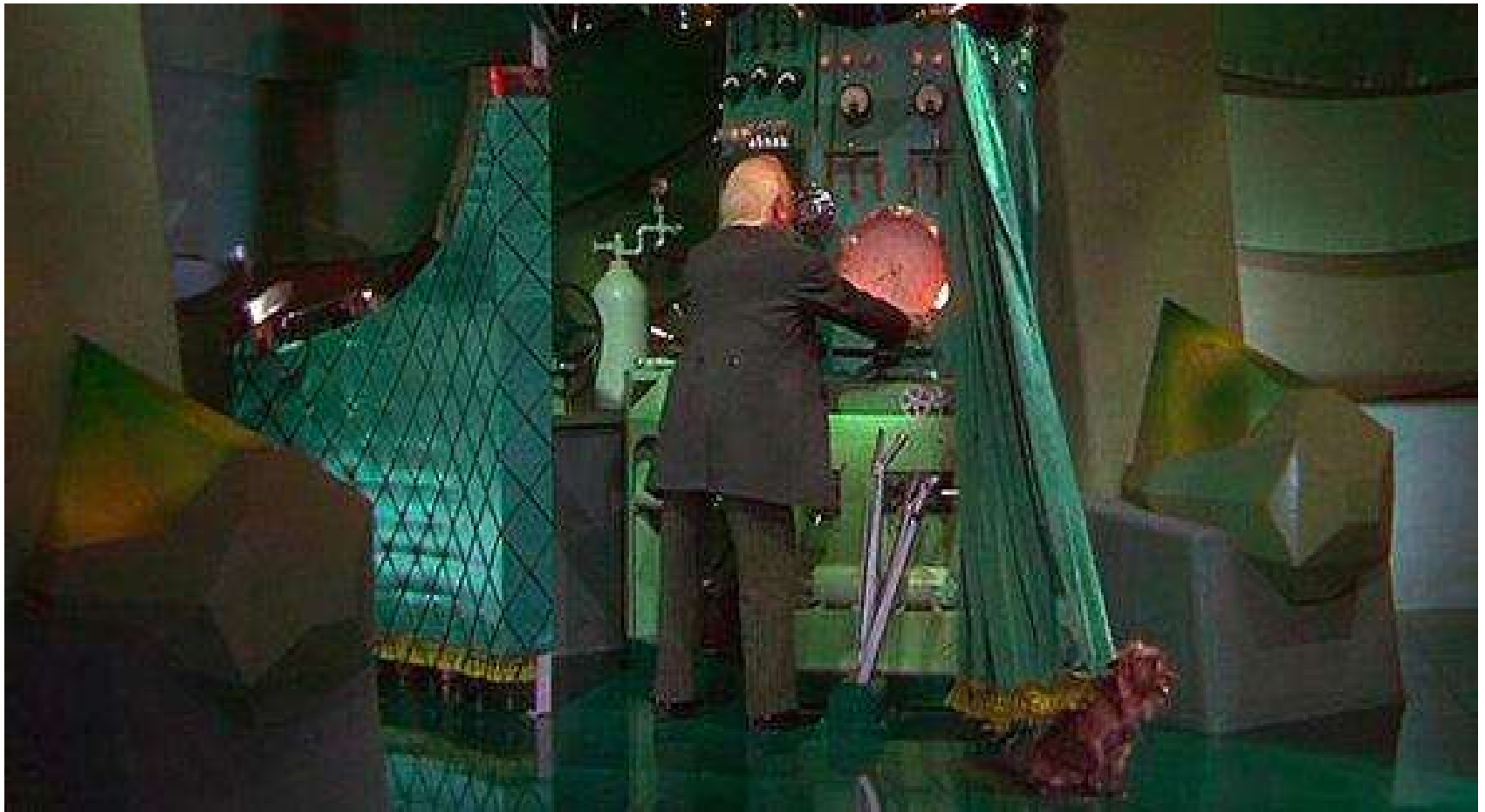
S1000D User Forum, London

October 14-16, 2019

How the S1000D community may appear

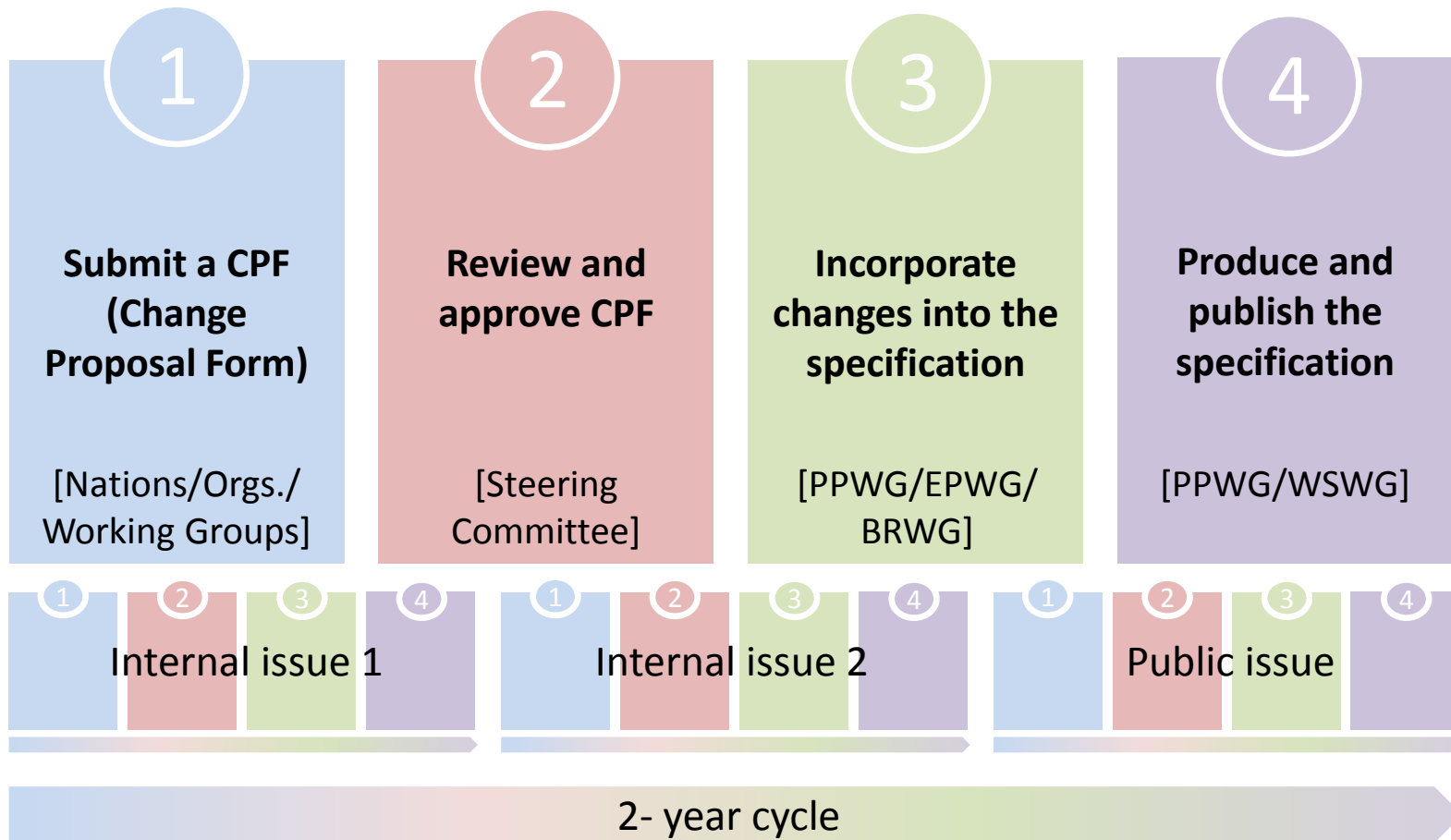


How the S1000D community works in reality



Maintaining S1000D

- Maintaining and producing the S1000D specification is a 4-step process:



Member nations and organizations

- Austria
- Czech Republic
- Denmark
- France
- Germany
- Italy
- Norway
- Spain
- Sweden
- Netherlands
- Turkey
- UK
- US
- ATA e-Business Program



Non-affiliated participation

Definition of “Non-affiliated”

- Represents a national or international industry consortium or a customer consortium that is not associated with one of the S1000D parent organizations
- Must be approved by the S1000D Council by signing an MOU

	Non-affiliated <u>Participant</u>	Non-affiliated <u>Observer</u>
One seat on the S1000D Steering Committee	✓	✓
Participates in Steering Committee consensus decisions	X	X
Can hold officer position on Steering Committee	X	X
Can participate in Working Groups and Task Teams	✓	X
Can hold officer position on Working Groups and Task Teams	✓	X
Has access to member online tools (Kavi, Specring)	✓	X

Working Groups (WGs)

- **Production & Publishing Working Group (PPWG)**
 - Incorporation of approved CPFs into the master Word documents
 - Production of the PDF of the specification itself
 - Publication of the specification
- **Electronic Publications Working Group (EPWG)**
 - Responsible for all electronic aspects of the specification (schemas, default BREX, bike samples, graphic standards, exchange procedures)
 - EPWG also includes the Data Dictionary Task Team, which maintains the Data Dictionary for each issue of the specification.
- **Business Rules Working Group (BRWG)**
 - Responsible for production of the BRDP Index and the BR Template
- **Web Site Working Group (WSWG)**
 - Responsible for managing the S1000D public website and online member tools
 - Publishes each issue of the specification on the S1000D public website

Active Participation

- Join a Working Group or Task Team
 - Available to representatives of Member and Non-Affiliated Participant organizations. Participation MUST be through your national/organizational S1000D body.
 - S1000D Members website - <https://members.s1000d.org>
 - Online tool for S1000D Council, Steering Committee, Working Groups, and Task Teams
 - Used to manage rosters, meeting schedules, document sharing, action items, ballots, and more
 - Unofficially called the “Kavi” site
- Submit a Change Proposal Form (CPF)
 - Anyone can submit a CPF
 - Must be submitted through your national/organizational body or working group or the S1000D Steering Committee
 - Specring – <https://specring.com>
 - Online tool for submitting and managing CPFs

S1000D Members website - Registration

- Go to <https://members.s1000d.org>
- Click the "Sign up" link
- Agree to the Terms of Use



The screenshot shows the S1000D Members Workspace website. At the top, there is a navigation bar with "s1000d.org" and "Workspace" on the left, and "Login" and "Help" on the right. Below this is a banner image with the S1000D logo and logos for ATA e-BUSINESS PROGRAM, AIA, and ASD. A dark blue navigation bar contains "Welcome" and "Sign Up" links. A red arrow points to the "Sign Up" link. The main content area has the heading "S1000D Members Workspace" and a sub-heading "International specification for technical publications utilizing a common source database". Below this is a welcome message and a "Need Help? Have Questions?" section with a contact email address. The footer contains copyright information and a "Privacy Policy" link.

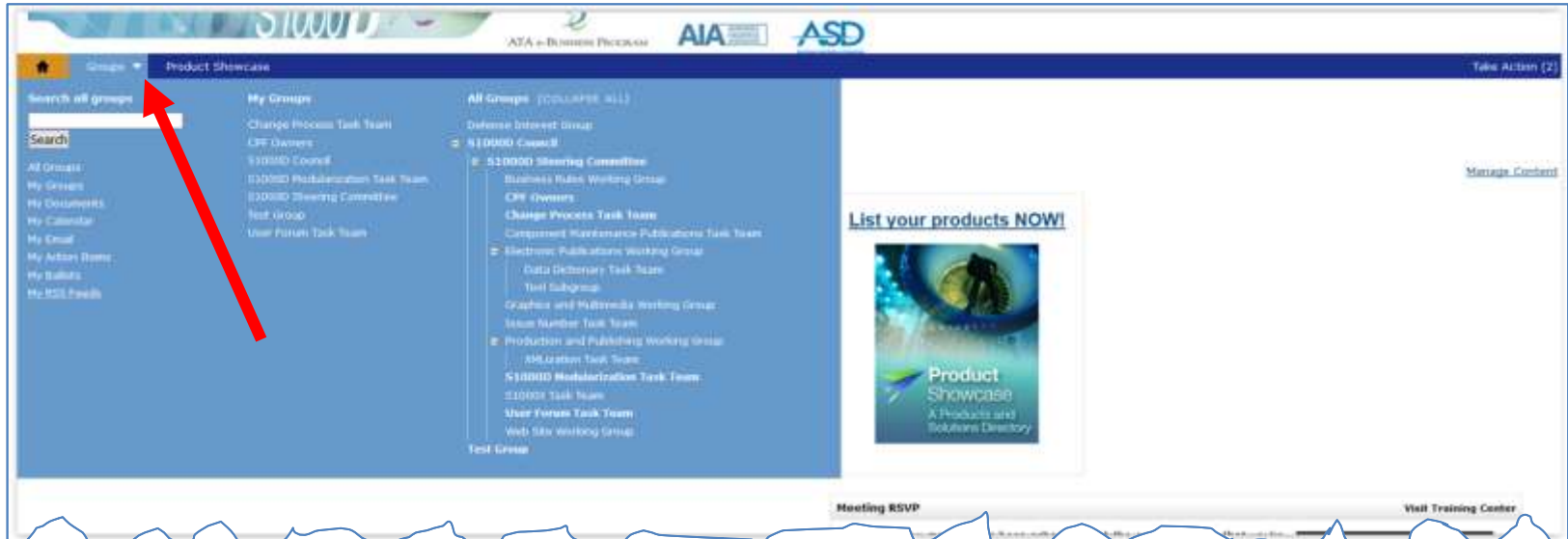
S1000D Members website - Registration

- Sign up as a "Company Representative"
- "Company" = Nation or S1000D Organizational body
 - Nation: Defence aerospace, land, or sea for your country
 - Shipdex: Worldwide commercial shipping industry
 - Civil Aviation: Worldwide Civil/commercial aerospace industry

The screenshot displays the registration process on the S1000D website. At the top, there are logos for S1000D, ATA e-Business Program, AIA, and ASD. The main heading is "Company Representative Signup". Below this, there are links for "Company Representative Signup Steps", "Terms and Conditions", "Personal Info", and "Done". A section titled "Apply for an Account" explains that users must be members of the organization. The "Company Information" section includes a "Company*" field with a dropdown menu for "Select a Country" showing options like Austria, Civil Aviation, Czech Republic, Denmark, Finland, France, Germany, Italy, and Norway. A red arrow points to this dropdown. The "Personal Information" section has a "Substitution" dropdown. The "Additional Information" section includes an "Address 1" field. At the bottom right, a red arrow points to the "Submit Application >>" button.

S1000D Members website - Registration

- After logging on, apply for membership to any Working Group or Task Team



S1000D Members website – Working Groups

- Send and receive group emails
- View group meeting calendar
- Upload and download meeting agendas, summaries, drafts, working documents, etc.
- Participate in group ballots
- Assign and manage action items
- Receive automatic notifications

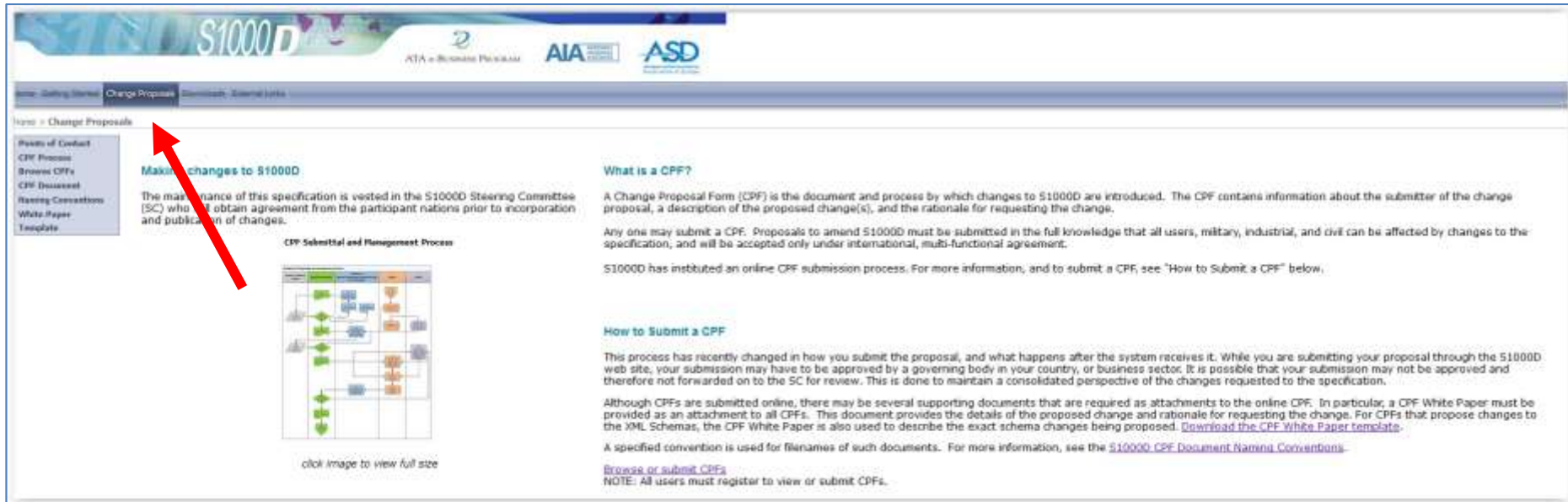
The screenshot displays the S1000D Members website interface. At the top, there are navigation links for 'Home', 'Groups', and 'Product Showcase'. Below this is a breadcrumb trail: 'Workspace > All Groups > My Groups > S1000D Council > S1000D Steering Committee > S1000D Modularization Task Team'. A search bar is located on the right side of the page.

The main content area is titled 'S1000D Modularization Task Team' and is organized into several columns of links:

- Group Info:** Group Chair: Mr. Ian Hill, United Kingdom; Vice Chair: Mr. Joakim Lundqvist, Sweden.
- Group Email Addresses:** Post message: smtt@members.s1000d.org; Contact chair: smtt-chair@members.s1000d.org; [group charter](#)
- Documents:** [quick add](#), [add a document](#)
- Roster:** [My Profile](#), [remove me](#), [add member](#), [edit email templates](#)
- Calendar:** [this week](#), [add event](#)
- Ballots:** [add ballot](#), [closed ballots](#), [manage templates](#)
- Action Items:** [add an action item](#)
- Email:** [send email](#)
- Settings:** [change defaults](#), [edit tabs](#)

Submit a CPF

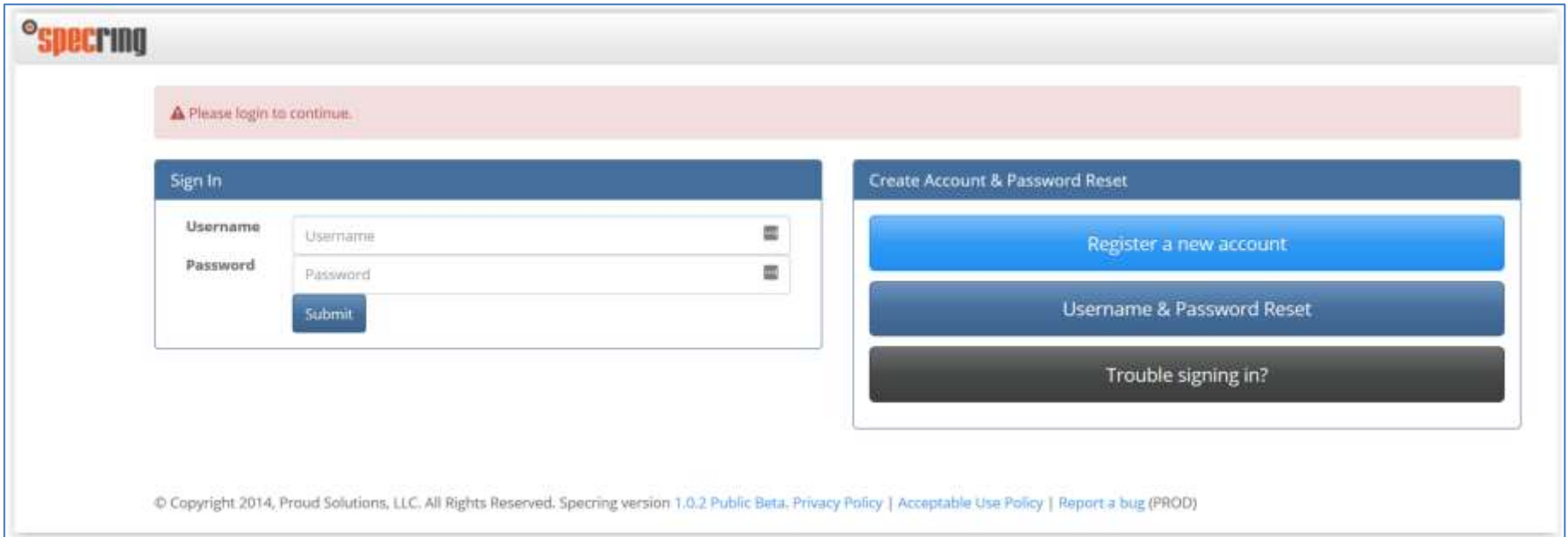
- Visit www.s1000d.org and click the "Change Proposals" link



- Links to:
 - Learn about the CPF Process
 - See the national/organizational Points of Contact
 - Download the CPF White Paper template
 - Browse existing CPFs
 - Submit your own CPF

Submit a CPF

- Go to <https://specring.com/users/login>
- Log in or register a new account
- Register as a Public User or Nation/Organization/Group member



specring

▲ Please login to continue.

Sign In

Username

Password

Submit

Create Account & Password Reset

Register a new account

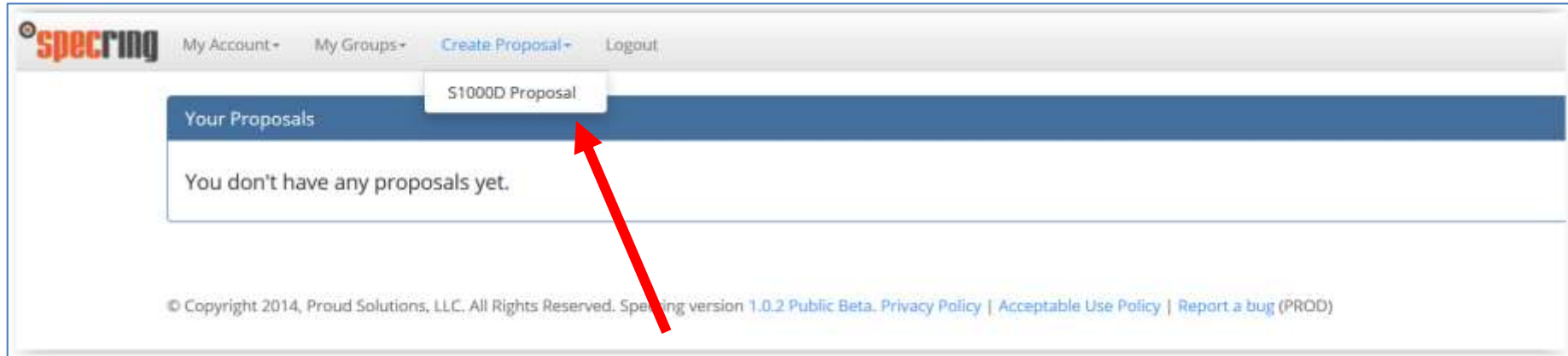
Username & Password Reset

Trouble signing in?

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Submit a CPF

- Create a new S1000D Proposal



The screenshot shows the Specring web application interface. At the top, there is a navigation bar with the Specring logo and links for 'My Account', 'My Groups', 'Create Proposal', and 'Logout'. Below the navigation bar, a dropdown menu is open under 'Create Proposal', showing 'S1000D Proposal' as the selected option. A red arrow points to this option. The main content area displays 'Your Proposals' and a message stating 'You don't have any proposals yet.' At the bottom of the page, there is a copyright notice: '© Copyright 2014, Proud Solutions, LLC. All Rights Reserved. Specring version 1.0.2 Public Beta. Privacy Policy | Acceptable Use Policy | Report a bug (PROD)'.

Submit a CPF

- Specify the nation, organization, or working group
- Specify which issue of S1000D the CPF is based upon
- Identify the chapters, paragraphs, pages, etc. affected by the CPF
- Describe the changes being proposed and why
- Upload the White Paper

The screenshot shows a web form titled "Create Proposal" with the following fields:

- Specification:** A dropdown menu with "S1000D" selected.
- Proposal Type:** A dropdown menu.
- What national body or organization are you submitting this proposal on behalf of?:** A dropdown menu with "Country - US" selected.
- Title:** A text input field with "Proposal Title" as a placeholder.
- Issue to change:** A text input field.
- Specification Version:** A dropdown menu with "5.0" selected.

At the bottom of the page, there is a decorative blue wavy line and a footer containing the text: "2010-15, located at: The... he... pe th... an... or... OD".

Submit a CPF



Submit a CPF

- The CPF is routed to the relevant member nation/organization/group
 - Coordinates with the submitter to review and refine the proposal
 - Decides whether to accept it as a national/organizational/group proposal
 - (non-member CPFs go directly to the Steering Committee)
- The CPF is routed to the Steering Committee (SC)
 - Status is "New", and the nation/organization/group is now the CPF Owner
 - SC reviews CPF for correct format, content, and clarity and if agreed, promotes to "Inwork"
 - CPF Owner works with submitter to finalize the complete proposal
 - SC reviews for completeness, accuracy, and appropriateness of the proposed solution and if agreed, promotes to "Approved"
- PPWG and EPWG incorporate the changes into the next internal S1000D issue

[S1000D CPF Submittal and Management Process](#)

Thank you

for your attention!

Questions?



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